



Historian's Training

June 14, 2024

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History Book Timeframe

- One year
- Installation of officers to next installation of officers
- (NO Perfect Book)



Where Do You Get The Information?



Individual Members Report



Checkbook Records



Call Members



Meeting Minutes



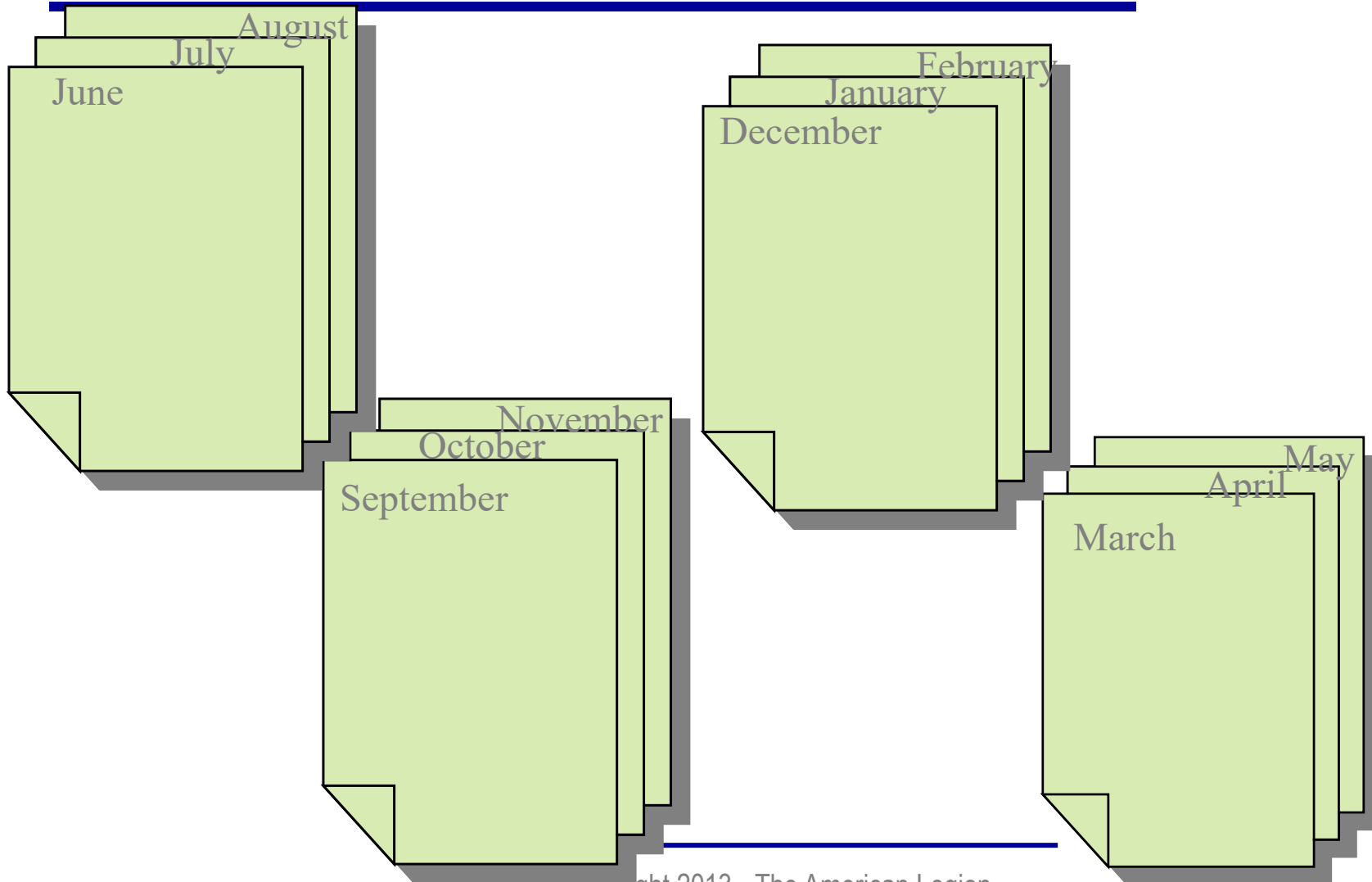
Post Calendar



News Clippings



Gather Information Monthly



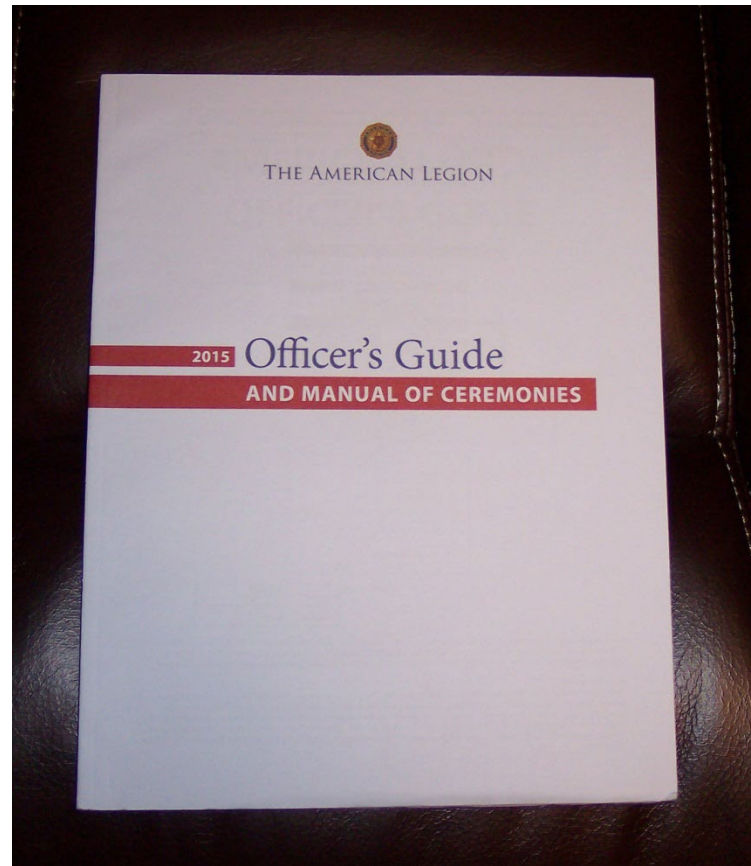


The Historian Competition

Here are some of the things
you need to keep in mind.



Do you know where to find the history book guidelines?



Check for most current version or at www.legion.org



Be Creative

The Judges have optional points that they can award for items that are especially attractive or useful.



Make sure pictures are clear



- Crop Pictures
- Avoid Beverages or Cigarettes
- Don't paste too close to center of book.



Use the K.I.S.S theory

- Don't distract the viewer
 - Only three or four photos per event (recommended)
 - Leave Napkins and Matchbooks out
- You can add the “Fluff” back into your book when it's returned from competition.



Make Sure You Follow The Rules

For the
Yearbook/Scrapbook
Contest

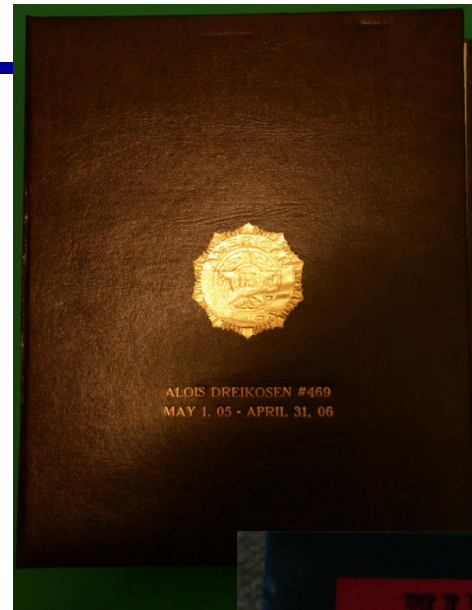
The Judging breaks
out is as follows:



PART 1 – Format – Total 40 Points

COVER (5)

- Size 12 X 15 max.
- Legion Emblem – centered
L to R
- Name and Number of Post
- Volume Number if needed
- Bindery





PART 1 – Format – Total 40 Points

COVER (5)

Not to exceed three (3)
inches between
front and
back cover

Use Spacers to
make both
sides of book
same thickness





PART 1 – Format – 40 Points cont.

Name/Address (3)

- Full name and address of author
- Located in lower left corner
- Neatly typed
- Centered
- 3 x 5 index card

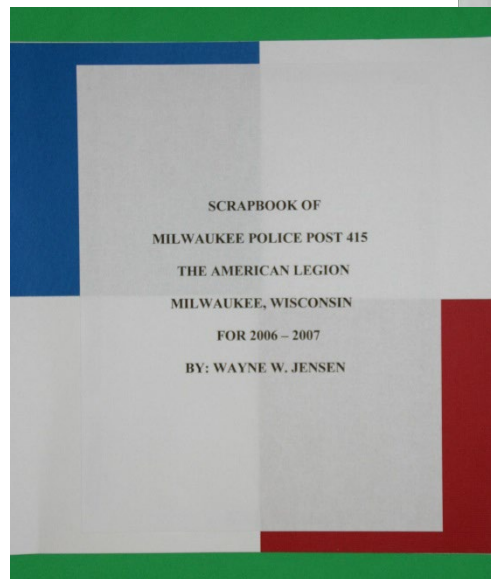
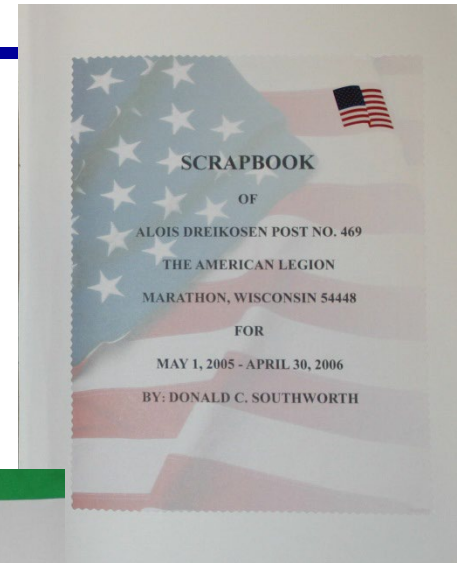




PART 1 – Format – 40 Points cont.

Title Page (5)

- First Page facing the reader
- Centered on Page
- Double spaced or more





PART 1 – Format – 40 Points cont.

Introduction (5)

- Formation of National and Department (Brief)
- How Post name was selected (Brief)
- Brief resume of the community
- Post Home information
- Post Officer background





PART 1 – Format – 40 Points cont.

Table of Contents (5)

- Separate units covering programs with page references
- If more than one volume, each volume should have a complete table of content

The image shows two pages of a Table of Contents. The left page is titled 'VIII. August - 2005 Past Activities' and the right page is titled 'IX. September - 2005 Past Activities'. Both pages feature a small American flag icon in the top right corner. The entries are listed with sub-points and page numbers.

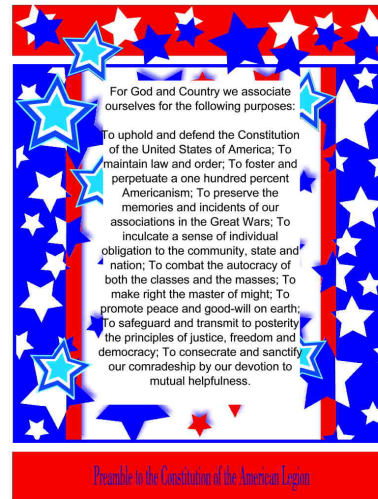
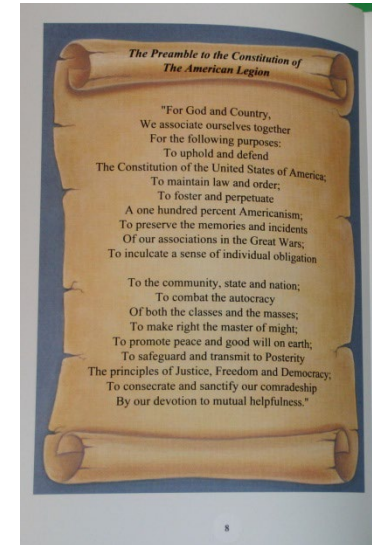
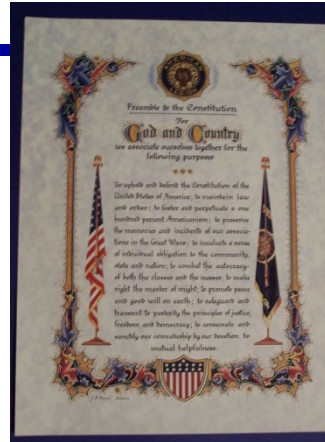
Section	Sub-Item	Page
VIII. August - 2005 Past Activities	1. News Article	40
	a. August 17, 2005	
	(1) Legion Post 409	41-42
	2. Display of Outstanding Page Contents	42
	3. Budget Day	43
	a. Andy Starnski	
	4. Service Officer Award	43
	a. Bill Burke	
	5. Thank You Note	44
	a. Ruth Franke	
	6. Thank You Card	44
	a. Amy Gage	
	b. Al Back	
c. David-Lara Bernick Family		
7. Letter to T-Ball Parents	45	
8. Thank You Card	45	
a. Colleen and Connie		
9. T-Ball Parents' Cousins	46-51	
a. Kathleen Baiden		
b. Brinkley Murray		
c. Peoples State Bank		
d. County Memorial		
e. Marathon Lane Sports Bar & Dining		
f. Bruce N. Sate's Burger's N' Shake's		
10. News Article	52	
a. August 10, 2005		
(1) Legion Baseball	53	
11. News Article	53	
a. August 10, 2005		
(1) Bruce Baseball	54	
12. News Article	54	
a. August 10, 2005		
(1) Robert J. Mennier - Obituary		
13. Athlete Fair Parade	55	
a. Annual Letter 2004 Fair Days Queen		
b. 2005 Fair Days Queen Candidates		
c. Marathon High School Color Guard		
14. News Article	56	
a. August 24, 2005		
(1) Summer League Change		
IX. September - 2005 Past Activities:	1. News Article	57
	a. August 31, 2005	
	(1) Marathon Fair Days This Weekend	58-59
	2. News Article	59
	a. September 7, 2005	
	(1) Marathon Fair Days	
	(2) Marathon Fair Days	
	3. News Article	60
	a. September 7, 2005	
	(1) LETTER TO THE EDITOR	61-64
4. Marathon Fair Days - 2005		
a. Kiddie Day Parade		
b. Charmin Grill'd Chicken		
c. Marathon High School Band		
d. Fair Days Queen & Her Court		
e. Legion Auxiliary Float		
f. Badge State Boy and Girl		
g. Mike Trimmer		
h. Parade-Marchals		
X. October - 2005 Past Activities:	1. News Article	65
	a. October 10, 2005	
	(1) American Legion	
	2. Children & Youth Certificate Presentation	66
	3. Discussion @ Legion Meeting	66
	4. Thank You Card	66-69
	a. Pat Ruchberger	
b. Marie Stabel		
c. Alex Szewski		
d. Werner Follger		
e. Brunsel Family		
f. Jeff Reichle		
g. Hilgert Pader		
h. Dick Southworth		
i. Cindy-Cole Creations		
5. Thank You Letter	70	
a. Marathon Branch Library		
6. Sponsor Fair Works Letter	71	
a. Marathon State Bank		



PART 1 – Format – 40 Points cont.

Preamble (2)

- Multicolored print is available from Emblem Sales
- Be creative and make your own





PART 1 – Format – 40 Points cont.

Index (10)

Alphabetical index of

- Names
- Places
- Events

- This is at the end of the book
- If more than one volume, each volume should have a complete index

INDEX

-R-

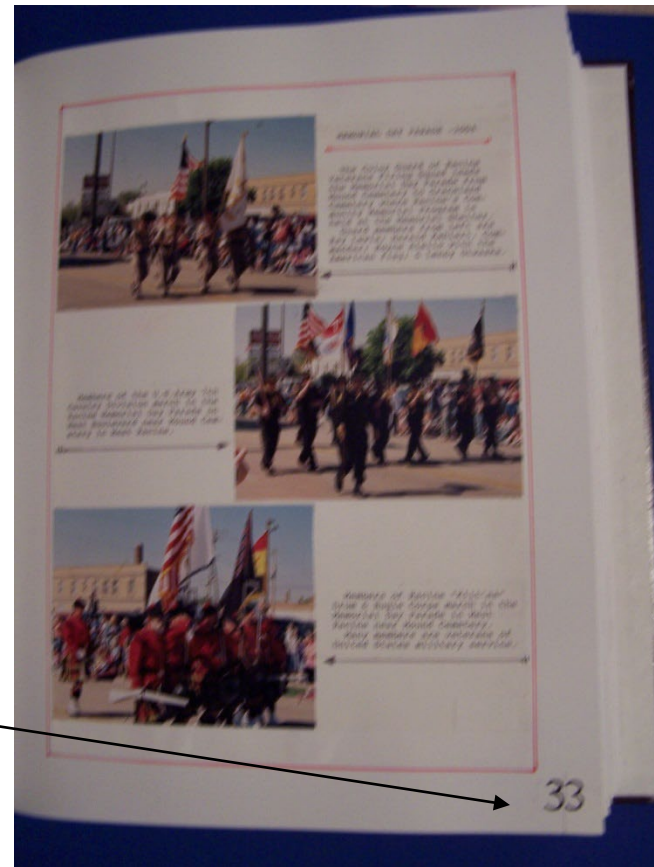
Mc Guigan, Dotie	116	Wilson, Hovie	68
Mc Laughlin, Sherry	234,237	Wiza, Walter	41
Mead, Albert	80	Wueman, Carl	204,210
Mease, Nina	116	Wueman, Deane	282
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Meyer, Sr. Lucey Ann	307	Graduation	41,44
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Muller, Delores	319		
Muench, Barbara	306		
Muench, Louis K.	306		
Murray, Father Bill	276,306		
Murray, Cara Lee	136		
Murray, Lee	125	Pago, Andrea	103,114,116
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	96		
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Museum sign	225	Past National Commanders	113
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		Pechacek, Ben	198,203
		Peck, Bob	68
		Peck, Russ	15,31,52,58
		65,71,112,113,117,118,120	
National Commanders Dinner	92-93	148,157,162,163,190,211,292	
National Convention	66-111	Podro, Richard W.	94
National Women	11,13	Polarski, Marc	100,128,296
National Fall Meetings	127	Popple, J.	116
National Guard Song	41	Porcick, James K.	41
National Historians Luncheon	80	Porcick, Howard	209,204
National Memorial service	107,103	Pot, Alan	298
National Officers	13	Perry, Alexis	298
Nelson, Curtis	15,19,30,31,264	Petersen, Dale	68,100,289



PART 1 – Format – 40 Points cont.

Page Numbering (5)

- Start with Title Page
- Be consistent
 - In location
 - Top or Bottom
- Count all pages even if they are blank
- Blank pages should state “Page intentionally left blank”





PART 2 – Account/Readability

40 Points

Arrangement (20)

- Systematic and Logical
- Chronological Order
- Easy for reader to follow





PART 2 – Account/Readability

40 Points

Identification (10)

- Who – (use full proper name)
- What
- Where
- When
- Identified Left to Right & Front to Back
- Large groups don't need Identification



Department Commander Charles Cooney (far right back row) along with Charter Members of Landt-Thiel Post 470 Saukville during the Post's 60th Anniversary celebration on November 11, 2006



PART 2 – Account/Readability

40 Points

Clear Cut Photo (10)

- Clear and Sharp
- Blurry or Fuzzy will distract
- Proper arrangement





PART 3 – Judges Option/Originality 10 Points

Originality (10)

- Different in Thought
- Different in Presentation





PART 3 Judges Option/Originality – 10 Points cont.

- Items not readily cataloged under other headings
- Features that make the book more useful
- Inaccuracies will have a disqualifying effect



Scoring

- If an item is in the book, you can not give the book a zero (0) for that item
- Except, judges points start at zero



Any Questions About the Yearbook/ Scrapbook?



NARRATIVES

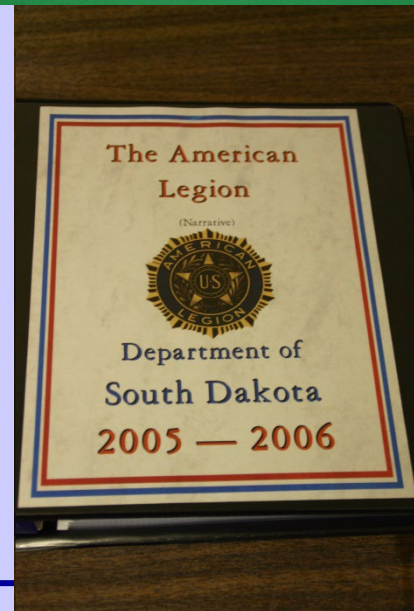
- Some items are the same as yearbook, others are very different.
- Re-examine the Outline using the Standards as a checklist before submitting your entry.



PART I – Format – Total 40 Points

COVER (5)

- Standard 3 ring binder for 8 ½ x 11 paper
- Legion Emblem
- Name and Number of Post
- Volume Number if needed
- Not to exceed 3 inches front to back





PART I – Format – 40 Points cont.



Name/Address (3)

- Full name and address of author
- Located in lower left corner
- Neatly typed
- 3 x 5 index card
- Centered

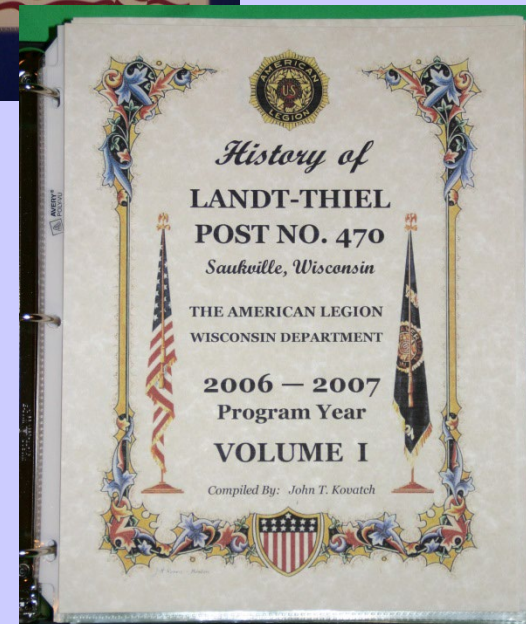
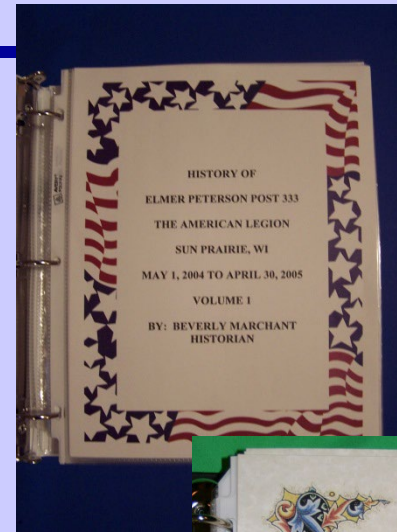




PART I – Format – 40 Points cont.

Title Page (5)

- First Page facing the reader
- Centered on Page
- Double spaced or more





PART I – Format – 40 Points cont.

Introduction (5)

- Formation of National and Department
- How Post name was selected
- Brief resume of the community
- Post Home information
- Post Officer background


POST 333 COMMANDER CHARLES MCCAFFERTY

May 24, 2004, Charles McCafferty was re-elected for second term as Commander of American Legion Post 333 in Sun Prairie and sworn in as Commander on June 28, 2004.

Charles McCafferty was drafted in the Army July 1965 during the Vietnam War as an Army Armor Specialist in the 11th Cavalry but was released March 1966 due to hardship. He was later able to join the Army Reserve for 17 years. He was on standby for Desert Storm. He joined the Sun Prairie American Legion Post 333 in 2002 and was at Post 501 Madison, WI for 16 years.

Charles McCafferty is retired from the U.S. Postal Service. He recently worked for Loomis Fargo security. He has worked for security at the Dane County Coliseum and another two additional years in security work.

His wife is Linda. He has one daughter Pamela Lynn Rogers and son-in-law Adam Rogers. They have one daughter Chelsea Madison Rogers. He is an avid gardener and older car enthusiast.



OUR HERITAGE

Starkville, Wisconsin is the oldest European-settled community in Waushara County. It is one of the best or growing communities in the County and has a thriving and rapidly growing industrial and commercial base.

As early as 1876, French Vikings established trading settlements and by 1879, immigrant families opened business establishments here. The Village of Starkville sprung up at a point where the principal north-south line of the Trail to Wisconsin crossed the Milwaukee River.

Prior to 1870, the Wisconsin Indians inhabited this area. However, it was not until 1870, when the government had surveyed the right-of-way roads that crossed here in Starkville that present day settlement patterns began to emerge. Road leads had been original Indian trails. The DeLore Road, presently Highway 33, when first given a graded, rutted surface by the Wisconsin State road commission of Port Washington. The Stark Trail, or route to the Trail, extended from Chicago to Green Bay. These roads helped to bring an influx of agriculture.

Between the time period of the 1870's, began the foundation for the future development of Starkville. The first church was built in 1828 - present day Immaculate Conception Catholic Church. In 1870, the Milwaukee and Northern Railroad was built through the Village, and in 1873, a new wooden bridge was built over the Milwaukee River that helped transportation cross the river more efficiently. In addition, the Post Department was established in 1898.

Ever since the Civil War, the citizens of the Starkville area have honored their Nation's call and their own and capabilities to serve in Defense of Freedom. Consequently, it was only natural for someone returning from World War II to try to establish an American Legion Post and name it after the first casualty from one area of both World Wars - Berthold A. Landt of World War I and Herbert E. Thiel of World War II.

Biography of Berthold A. Landt

Berthold A. Landt was born in Milwaukee on 4 December 1901. He was the son of Henry and Meta (Guldbell) Landt and lived in Starkville where he played on the Starkville White Sox baseball team.

On receiving his US Army officer's commission on 3 September 1918, Private Landt was assigned to Company C, 4th Regiment, 1st Air Depot Brigade. He trained at Camp Grant, Illinois before going to Camp Hancock, Georgia. He died of pneumonia while in service on 1 October 1918 and was the first casualty of World War I from Starkville. Private Landt is buried in the Starkville Union Cemetery.


Biography of Herbert E. Thiel

Herbert E. Thiel, son of William and Elizabeth Thiel, was born in the Town of Starkville on 14 July 1921. He was a member of the Royal Engineering Battalion and was lost at sea on 26 November 1943 when the British transport "Robert" was sunk off the coast of French Indochina.

When it sank off Cape Orange, Algeria, bound for Bombay, India, the Robert carried 1,070 passengers, including 488 US troops. 7 Red Cross personnel and a crew of 148. The Robert was hit by a German U-boat 300 miles from the coast of a British 177 battleship. It was the first merchant ship of a warhead sunk on a sailing US ship by a German submarine, and, indeed, the first. These giving birth to the "Black Age," and it resulted in the greatest loss of foreign freight on any US carrier.

The remains were not recovered but the name is commemorated on the Tablet of the Missing on as well as the American Military Cemetery, Carthage, Tennessee.

The Veterans Day, 15 November 1976, Landt Thiel was given a national memorial plaque when his parents gave to Waushara County in his honor. Private Herbert E. Thiel was the first casualty of World War II from the Starkville area.





PART I – Format – 40 Points cont.

Table of Contents (5)

- Page reference of CHAPTERS and APPENDICES

	Pages
Title Page.....	i
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Author's Notes.....	v
American Legion – Who we are.....	vi to vii
Our Heritage.....	viii
Biographies of Berthold A. Landt and Herbert E. Thiel.....	ix
Photos of Post Clubhouse.....	x
Table of Contents.....	xi to xiv
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Chapter 1 – Roster of Officers.....	5 - 10
Department Commander, District and County Commanders and Adjutants.....	7
Post Commander, Post Officers, Executive Committee.....	8-9
Chapter 2 – Roster of Post Chairs.....	11 - 14
Chapter 3 – One Year Post Chronicle.....	15 - 50
Chapter 4 – Americanism and Children & Youth.....	51 - 72
Americanism and Children & Youth Committee.....	53
Patriotic Observances.....	54 - 58
Scout of the Year.....	59
Scout Service Projects.....	60 - 61
Eagle Scout Recognition.....	62 - 63
Patriotism Essay Contest.....	65
Youth Baseball.....	66 - 67
American Legion Badger Boys State.....	69 - 70
Scholastic Awards.....	71
Chapter 5 – Bingo.....	73 - 78

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PART I – Format – 40 Points cont.

Preamble (2)

- Multicolored print is available from Emblem Sales
- Be creative and make your own

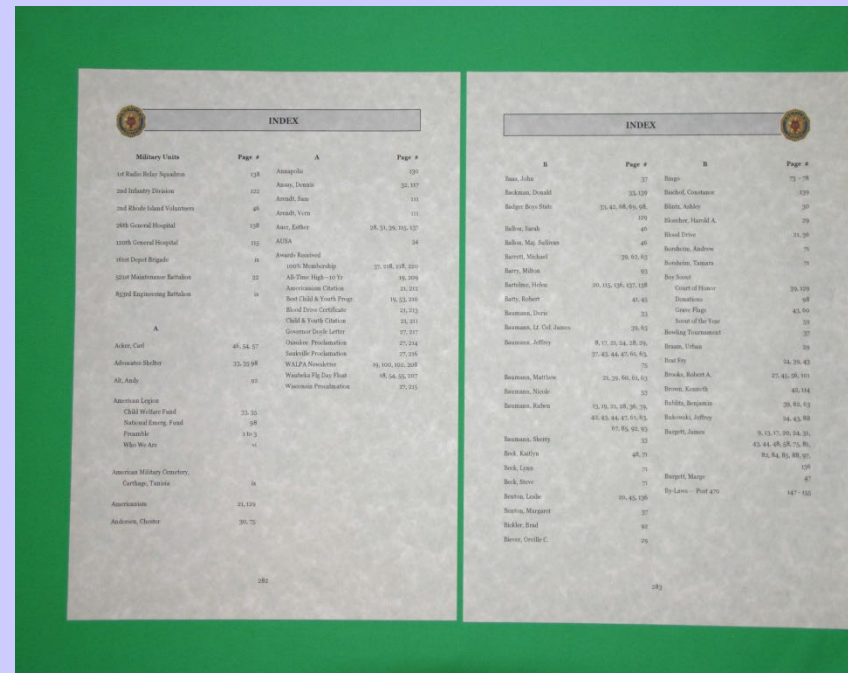




PART I – Format – 40 Points cont.

Index (10)

- Alphabetical index of
 - Names
 - Places
 - Events
- After the APPENDICES

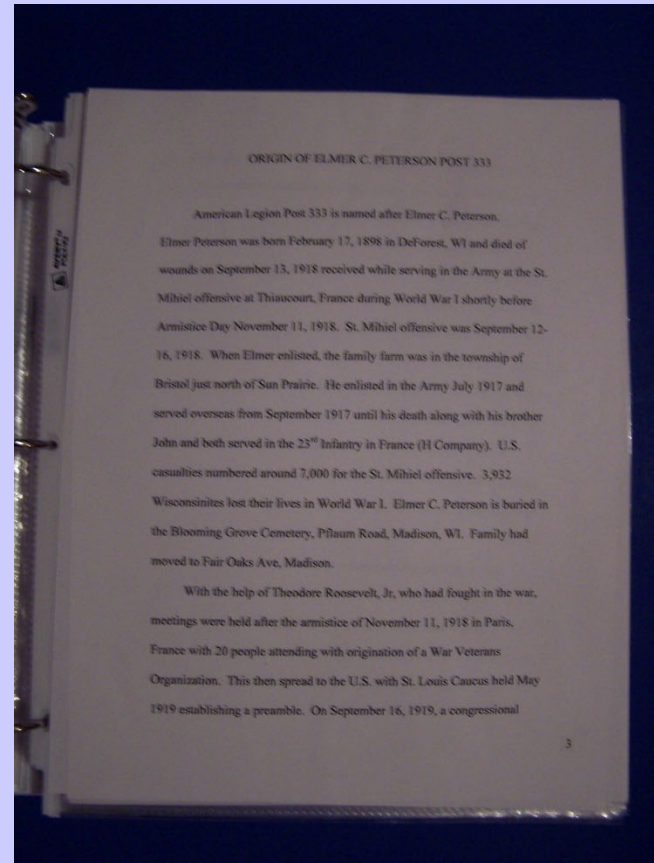




PART I – Format – 40 Points cont.

Page Numbering (5)

- Title Page 1 or i
- Introduction 2 or ii
- Table of Content 3 or iii
- Preamble 4 or iv
- The rest using Arabic Numbers





CHAPTERS

Chapter 1 – Roster of Post Officers

Post Officers 2006-2007

John T. Kovatch
Commander

Michael Holdway
1st Vice Commander

Deborah Lagerquist
2nd Vice Commander

Jeffrey Baumann
Adjutant

Richard Kamm
Finance Officer

Ronald Lucas
Chaplain

Howard Rokus
Historian

Bart Van Zandbergen
Service Officer

Roger Staton
First Sgt-At-Arms

Dennis Loof
Second Sgt-At-Arms

Mathew Linden
Legislative Officer

Roger G. Dobbs
Immediate Past Commander
Ex Officio Member

James Burgett
Executive Committee
3 year term

Joseph Tippy
Executive Committee
2 year term

Robert Dickmann
Executive Committee
1 year term

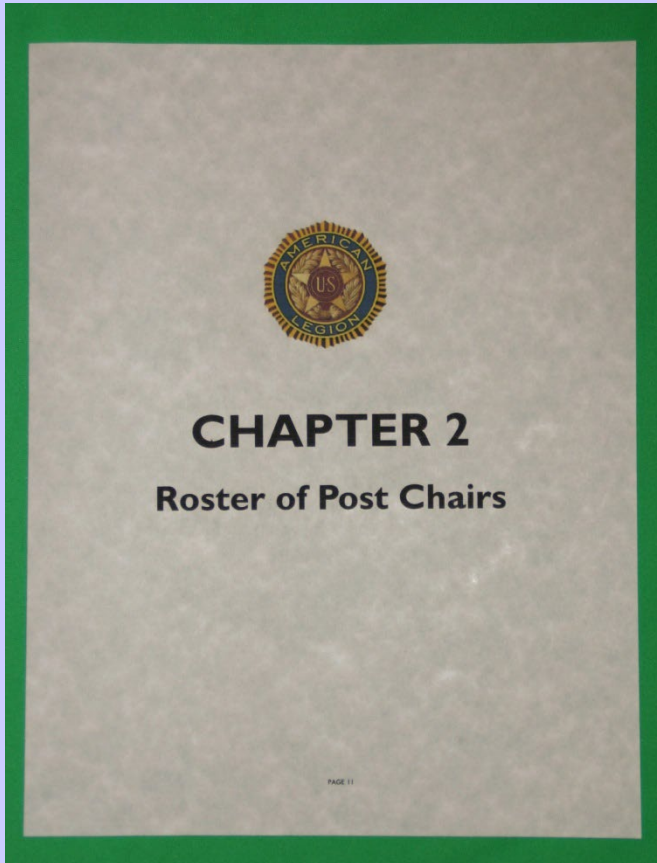
PAGE 8

PAGE 9



CHAPTERS

Chapter 2 – Roster of Post Chairs





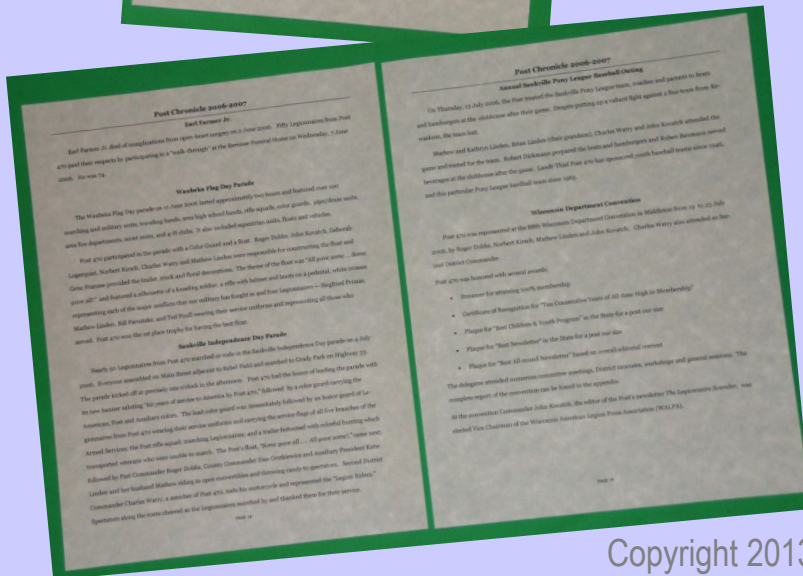
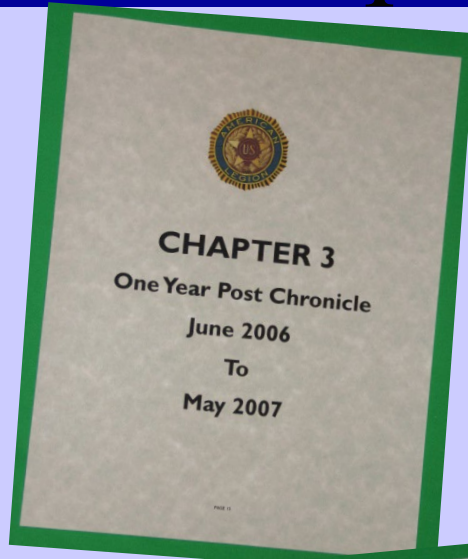
CHAPTERS

Chapter 3 – One-Year Post

Chronicle

Use minutes of meeting for information

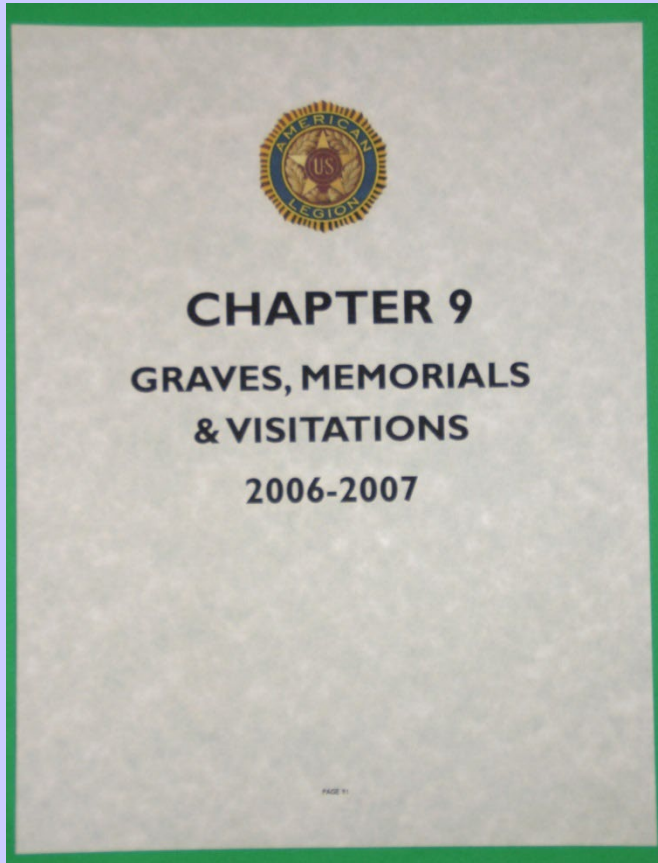
No photos or newspaper articles





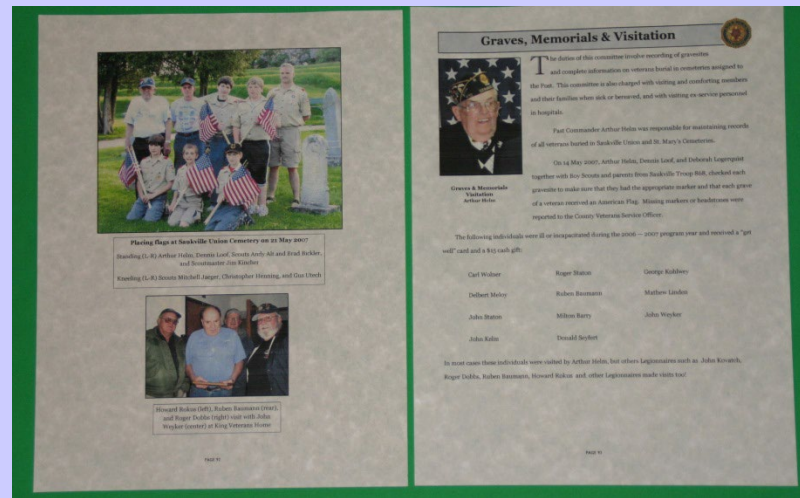
CHAPTERS

Chapter 4 (5, 6, etc.) Programs



Chapters dedicated to individual committees

Include photos with captions

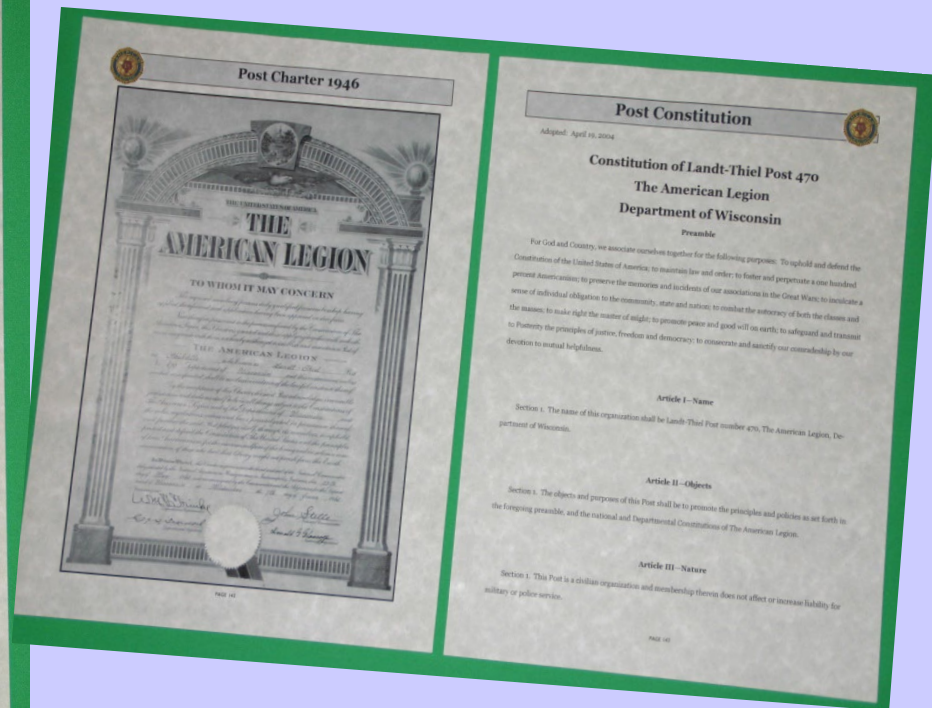
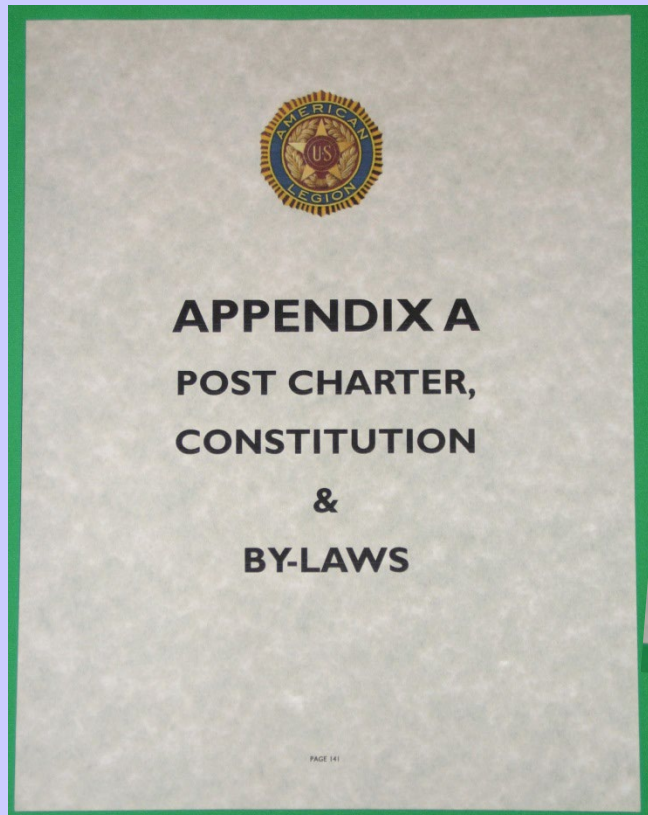




APPENDICES

Statistical data

after the Chapters before Index
Post Constitution and By-Laws





APPENDICES

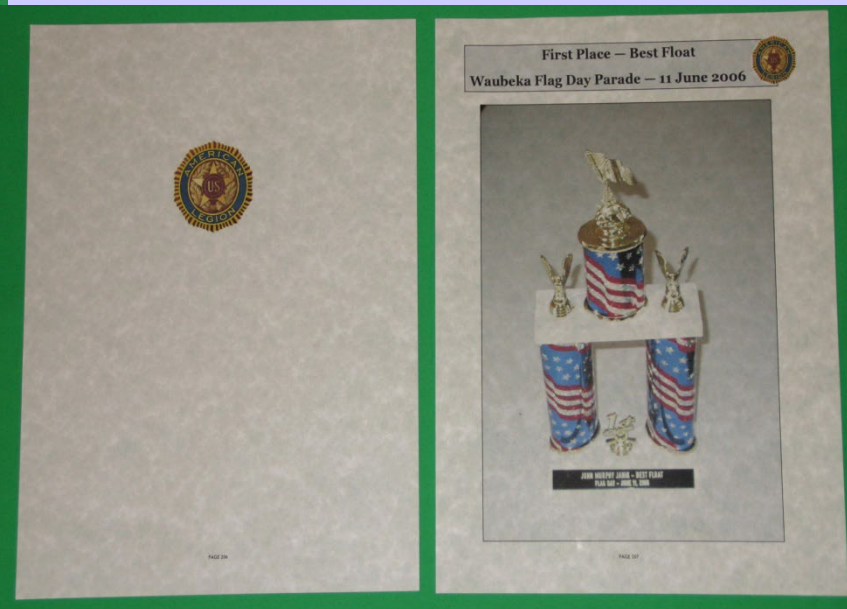
Roster of Past Commanders





APPENDICES

Citations and Awards

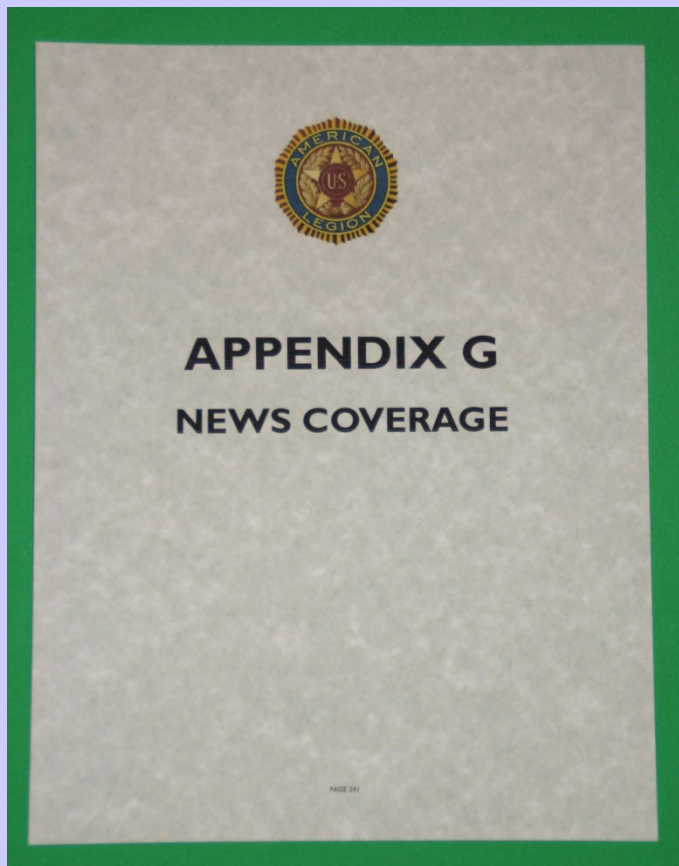




APPENDICES

News Coverage

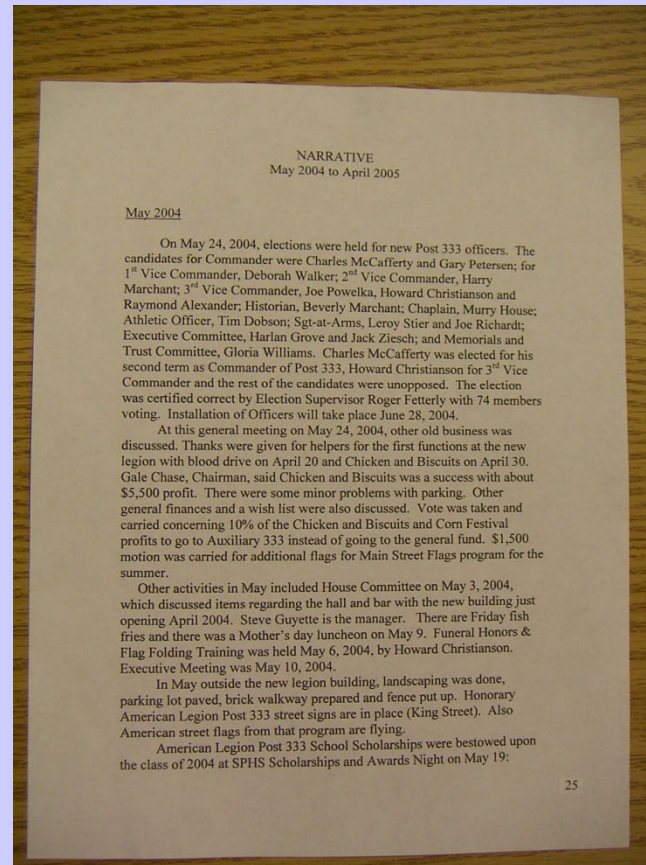
This is where news clipping are displayed. Newspaper deteriorates so use photo copy.





PART II – Graphic Account/ Readability – 30 Points

- Narrative not statistical style
- Pleasing to general reader
- Write in third person
- Chronological / detailed account
- No analysis or interpretation





PART III– Illustration – 10 Points

- Arrangement (5)
 - All photos identified
 - Who – (use full proper name)
 - What
 - Where
 - When
 - Identified Left to Right
 - Front to back
 - Check for relation to text
 - Clear-Cut Photo (5)
-



PART IV – Judges Option – 10 Points

- Items not cataloged under other headings
- Features that make the book more useful
- Inaccuracies will have a disqualifying effect